

29 April 2014 TCRI Board Meeting 7-9pm

Location: Nicolletti's

Attendees: Lisa Mesmer, Renee Campbell, Laura Theofilis, Kim Gosnell, Charlotte Long, Ron Morris, Steve Brodfuehrer, Amy de Leon, Brett Foster

Ongoing Biz (finish within 1st hour)

1. **Approved Last Minutes**-Approved minutes are now posted on the Town Creek Pool Website

2. **Financial Update (Ron/Laura)** Membership status: approximately \$5,569.80 (4/4-4/28/14); we are about 1/4 of where we want to be; we are a little ahead of where we have been in the past years; to send a reminder email about early bird membership; Kim will call members that have not paid.

Motion to allow members to pay in installments (May, June, July and August) as a payment plan if need be. (Requirement: member will need to give all payment checks (4) at time of sign up; Checks must be postdated; no fee will incur to pay this way). Board approved.

a. **% or weeks of required payroll in bank?** Have enough to start payroll

3. Pool Opening Update (Steve)

Weekend 2 not as successful

- Deck paint removal-25% complete-some areas not coming up as easy, compromising the deck;
- Drain pool to 1 ft below tiles/skimers; Clean /assess coping and tiles-50% complete
- Power edge all concrete pads-10% complete
- Clean/organize bathrooms/guard shack to be ready for paint-clean 50% complete
- Assess/repair picnic tables-75% complete
- Strip paint from/assess lower guard tower step-75% complete (lower step needs removal)
- Assess/Repair gazebo (if required)-75% complete
- Dispose of black grill and large refrigerator at landfill-complete
- Had large Jen Air grill donated to us
- Ordered start pool chemicals
- SMECO repaired down wire; still need to address light sensors/burned-out lights

a. Plan for remaining weekends

- Critical Path Item: Pool Deck is a major issue. We may want to contact a concrete resurfacing contractor to get an estimate to do the work due to the extent of work that is needed. Kim and Steve will contact some contractors. This could potentially delay opening.
- Weekend volunteers have been sparse
- Steve will send out a punch list of things to do.
- i. **Social activities?** Kim has planned a bonfire social for Sat. May 3 after the pool volunteer work day. Anita's Cakes has donated cupcakes.

- b. Staffing update (Brett)-talked with Merideth on Saturday,** Troy and Suzy will interview guards on May 10. Have about a dozen applications. Brett communicated with Troy about Boards expectation of Manager Hours and Budget; 2 guards will be on duty when Manger is there so not to have an adult there alone with a minor.
- 4. Operating hour's analysis of 2013 sign in log?** Looking for red 3 ring binder to look at pool sign data from last year's season.
- 5. Marketing & Communication Update (Ray & Amy)** No new updates
- 6. Membership Update (Laura)**-Has budget made for swim team, all depends on numbers. May want to post sign about membership/swim team by the road.
 - a. **Latent Shareholder Update (Charlotte)**- all have been contacted (those with accurate-up to date phone and emails)
- 7. Sharks Update (Laura)**
 - a. **Letter to non-member Sharks (Amy)** to send out
- 8. Next Meeting** – May 5 at Nicoletti's at 7 pm

Old Biz

- 1. TCE 5th grade party** – will be June 6, with June 9 as rain date. Cost will be the price of 2 guards @ \$75 each (\$150 total)
 - a. Lisa will contact Maureen Allen about hours
- 2. Outside fence mowing.** Laura will manage volunteer list

New Biz

- 1. Post-parade party @ pool on 4th**
 - a. Parade itself is separate and will take place. TCRI agreed to open the pool to the community. The event will be a “Bring Your our Food” event vs. a pot luck.
- 2. Trash Plan:** Currently there is no trash service. We are looking for cost saving options. Waste management is yearlong, which can be cost prohibitive. Kim will call Evergreen to inquire about their prices and service.
- 3. Business rules for “vendors” (Lesson instructors, etc.)**
 Discussion: Is it for profit? And only for pool members? Need consistent policy to ensure safety and fairness. Will want credibility or documentation whether for profit or not (e.g. If teaching swim lessons, the person should be WSI certified); The Board agreed that persons need to apply to TCRI for consideration (whether for profit or not); any activity outside of the Pool/Sharks need to apply 2 weeks before the event.
- 4. Concessions** – guards will continue to operate the concession stand during adult swim only.
- 5. Guidance to Troy.** Troy will manage availability of guards and vacations. The Board agreed that a coaches' salary reflects a rate of working a full season. If a coach needs to miss days or a week due to a vacation or other circumstances, their pay will be adjusted accordingly.
- 6. GMAC rental follow up (Brett)** – awaiting Troy. He has asked about renting the pool from 7-9 am to hold GMAC practice.

Meeting adjourned at 9:10 pm