

08 June 2014 TCRI Board Meeting 7-9pm

Location: Town Creek Pool

Attendees: Lisa Mesmer, Renee Campbell, Charlotte Long, Ron Morris, Steve Brodfuehrer, Ray De Leon, Amy De Leon, Brett Foster

Ongoing Biz

- 1. Approved Last Minutes by all**
- 2. Membership Update** (Laura report via Brett) 60 shareholder and 7 associates
- 3. Sharks Update** (Laura via Brett) 74 swimmers; ribbons ordered; dues for swim league paid; Evening conditioning began; Stroke and turn clinic at Elks for League
- 4. Financial Update** (Ron)
 - Set up Evergreen as trash service;
 - Insurance profile: 3 policies: 1 monthly installment; 2 are paid once a year; so expenses are a little higher than thought (just under \$1,000 additional); Policies through Skipjack and also Ahearn. Tax Return Report due in spring-the guard chair is our only capital improvement-which depreciates annually. In fall, we submit our annual return.
 - Plan to pay first pay role this week.
- 5. Budget/burn line-should have enough funds for salaries and operating cost; not sure after pool closing expenses (eg. Taxes).**
 - Steve asked about expense burn-not available to date.
 - Reimbursement of board members who fronted money for paint and supplies to open the pool (about \$1,200): to keep receipts and reimburse later in the season once we see burn rate, if unable to reimbursed, will have these members submit a letter as a charitable donation for tax purposes.
- 6. Marketing & Communication Update** (Ray & Amy)
 - Pax Rats Fund raiser next week: have distributed flyers and posted on Facebook;
 - Agreed to continue having National Night Out- Aug. 5. To have a Pot Luck; Pete McDevitt's Band, Unfinished Business volunteered to play for National Night Out if approved; To ask Kim to call to arrange county police to talk about safety
 - Amy asked if Alexander Chiropractor could sponsor the pool- they were receptive (need to draft a letter);
 - Fundraiser: possible Chipotles fund raiser-50% proceeds would go to the pool; someone needs to organize spirit nights to raise funds at local business.
- 7. Pool Facilities** (Steve)
 - a. What left before full time?** Passed inspection; Now open; ; Bought 4 new locks and 10 total keys for authorized users
 - b. Items to address during season?** Shed to be re-roofed- Mr. Raley volunteered; We are still waiting for diving board-need about 30 min set

up-will need to be re-inspected (\$25); Still some minor fence issues;
Gaskets ? Other: Operational issue: It would be great to have music;

- c. **Shutdown/post season?**
 - i. **Week after Labor Day?**
 - ii. **Weeks that follow?** Inspector noted that next year a re-treatment of pool basin needs to be done; Need to come up with a shutdown check list for closure;
 - iii. **Cover?** Need to get the cover out of storage to look at it and determine what we want to do about it.
8. **Pool Operations**
 - a. **Management issues?** Gap in expectation with Troy
 - b. **Guard issues?**
 - Cell phone issue: not to have on when not in chair- they are on the clock and need to be doing any additional guard duties;
 - Do we need a punch list for guards? List of duties and expectations given at time of employment-Troy to manage.
 - c. **Request to open pool Friday Labor Day weekend-**Agreed-to determine time.
 - d. **Sign-in/guest passes?** Would like to reprint a spreadsheet of names without personal info (phone and email)
 - i. Any feedback from Amy's email?
 - e. **Snack?** No issue-Suzie in charge of.
 - i. **Guard interview results** (Troy/Suzie)
9. **Next Meeting – 6 July, 7pm @ pool;**
 - a. **Future meetings** – possibly 3 Aug and 8 Sept
 - b. **Fall member meeting** – possibly 30 Oct, 6pm- not sure of location

Old Biz

1. **GMAC rental follow up:** (Brett) – Nothing heard back yet
2. **Unguarded, at-your-own risk hours?** If insurance permits it, would we want to do this? Most felt that the risks outweigh the benefit of the service.
 - a. **TCES 5th grade party will be on 9 June:** 2 guards @ \$75 ea (\$150 total); guards are staffed; no further coordination is required
3. **Outside fence mowing** – seems to be getting done
4. **In-season maintenance** – Troy triage, with possibly Jeff Carlsen and Mike Mesmer as stand by if needed. Steve also said, if need be, he could be available.
5. **Rules** – Updated approved and posted on Web
6. 14 June Event : flyers and Facebook
7. 4 July Parade/Open House – event communication- to be communicated; coordinate with Christy Kelly
8. Realtor engagement – (Charlotte)
9. Long term MX items
 - a. Water valve leak
 - b. Exhaust vent leakage
 - c. Shed roof

- d. Parking lot lines painted
- 10. Dues and Fees – items mentioned but not resolved:
 - a. Referral fee – deferred to 2015 season
 - b. Tiered pricing – deferred to 2015 season
- 11. Corporation's actual tax status (Ron) - deferred
- 12. Business rules for “vendors” – application required 2 weeks prior, Board approval required

New Biz

- 1. **Insurance Policy summary** – Ron to make available
- 2. **Reimbursing Opening Improvements** – propose those who invested submit a formal letter with receipt copies to Board detailing material costs; vote @ end of season if we can reimburse (see above).
- 3. **Dues Installment Plan** – Steve had earlier mentioned, requires establishing dues rates this fall. PayPal has max installment of 4 with \$20/month service fee.

Meeting Adjourned at 9:00 pm