

**What:** TCRI Board Meeting

**When:** Tuesday 8 Sep 2015, 7pm

**Where:** Cornerstone Church Conference Room

**Who:** Steve Brodfuehrer, Renee Campbell, Ray De Leon, Brett Foster, Kim Gosnell, Dawn Hillyard, Scott Getson (facilities)

### **Ongoing Business**

1. Approved Last Minutes
2. Facilities (Scott Getson for Pete McDevitt)
  - a. Kevin Boylen, pool paint contractor, did not send a proposal for winterization and opening when asked multiple times. Board agreed not to pursue it further.
  - b. Punch list items:
    - i. Picnic table bench repair
    - ii. Shed roof repair (Planned for 9/11-12)
    - iii. Stainless grill- working OK; will reevaluate in Spring
    - iv. 5 ft end ladder handle re-anchor
    - v. Cover anchors and guidewire eyelets repaired-Brett working
    - vi. Cover installed-Brett working on instructions
    - vii. Starting block bracket reinforcement-ferrous fasteners in the stainless L-brackets on the blocks themselves; need to be replaced with stainless to prevent rust.
    - viii. Bathroom storage relocation (next season)
    - ix. Clubhouse winterization
      1. Fridge cleaned out-Suzie and guards did on last day
      2. Bathrooms winterized-TBD
      3. Pool plant winterized-TBD
    - x. Diving board –need to remove board for winter and cover base with tarp currently on shed.
    - xi. Tree service over winter? Not urgent need; Steve will inquire of his tree guy.
3. Membership Report
  - a. Dues installment proposal for 2016? Agreed to offer installments thru PayPal, but not use post-dated checks. Installment amounts must cover PayPal service charge (4-5% of payment). PayPal useful, but expensive. Best option is to write one check for the whole season.
4. Treasurer's Report (Steve)
  - a. Status and projections: PNC \$12,316.84 Money Market Fund: \$3,684.99; Deposits: \$360; Payments: \$292; Pay Amato: \$202.73. Last payroll: \$892 plus taxes~\$1000. Shed repair: \$400; Total at end is: \$11,340.84; County taxes paid in full; no accounting bill;
  - b. Estimate for April 1: \$10,000 (pre 2016 dues)
  - c. Rayed asked about using some surplus funds as capital improvement fund. Agreed that dues should include saving toward maintenance and repair. Improvements (that which increases the value of the property) should be funded as an assessment or member vote to designate some amount of

surplus as capital funds. Dues amount should be projected operating expenses divided among active members and offset based on shareholder or associate.

- d. Payroll and book keeping –last payroll this week lower percent of expenses than previous years.
- e. Tax filing – Not a big deal; prep same either way.

5. Next Meeting Date – 28 Sep MEMBER MTG w/Elections

### **Old Business**

- 1. Sept 28<sup>th</sup> Member meeting
  - a. Agreed on wording of bylaw changes. Steve has prepared a detailed change summary and sent it to Amy to be part of the proxy vote information package.
  - b. Agreed by email vote on board seat amendment proposal
  - c. Agreed that each amendment was a single ballot item; i.e. vote on buyback changes as a single item, vote on board seat amendment as a single item.
  - d. Amy has sent a “save the date” notice via email. Will send out proxy voting package and meeting agenda by Monday 14 September. Voting information will include Board’s recommendation to accept both amendments.
  - e. Dawn agreed to repeat the “save the date” notice on Facebook.
  - f. Ray will post member meeting info on Website (emails and Facebook can point there)
  - g. Board elections
    - i. Renee, Dawn, Laura, Steve, Amy staying on
    - ii. Lisa, Ray, Kim and Brett stepping down
    - iii. If amendment passes, will need 6 on board, so need to elect one
      - 1. Else, need to elect 4
  - h. Proxy Ballots- agreed that mailed must be post marked by 23 September, emailed received to [towncreekpool@gmail.com](mailto:towncreekpool@gmail.com) by 23:59 on 27 September, and hand-carried must be handed in to a board member before meeting comes to order. Ray, Amy and Lisa will tally proxies.
  - i. All OK with Proposed Agenda:
    - i. Opening Comments (Brett)
    - ii. Treasurer’s Report (Steve)
    - iii. Membership Report (Amy)
    - iv. Sharks Report (Laura)
    - v. Facilities Report (Pete/Scott)
    - vi. Vote on Amendments
    - vii. Elect Board members
    - viii. Member feedback
    - ix. New board meeting

### **New Business**

No new business until new board convenes.

Meeting adjourned at 8:50. Minutes prepared by Brett Foster